



DILLSBURG COMMUNITY FAIR ASSOCIATION

P.O. BOX 502
DILLSBURG, PENNSYLVANIA 17019

The Dillsburg Community Fair Association is pleased to announce that it will hold its annual Arts and Craft Fair on **Saturday, October 19, 2019**. It will be held at Dillsburg Elementary School grounds, Chestnut St (Old York Rd), 8:30 AM to 4:00 PM rain or shine.

If you would like to be a vendor at the Craft Show, please complete the enclosed application form and mail it with payment to the address at the end of the application.

To be eligible to be a vendor, the items for sale at the fair must be made by the vendor or by a member of his or her immediate family. **To remain consistent with Farmers Fair rules and regulations, resalable items are not allowed. If any resalable items are found, the vendor responsible will be asked to leave without refund and will not be invited back.**

Vendor spaces for the Craft Fair are approximately 10 feet by 10 feet. There will be a 2-space limit to allow more vendors into the show. Please have all payments made prior to August 31, 2019. The fee for a vendor space will be:

- \$60.00 for one vendor space (10 X 10).
- \$115.00 for two adjoining vendor spaces (10 X 20).

Vendor spaces will be assigned after payment and insurance are received. A grid identifying your vendor space will be included in your confirmation packet that will be emailed or mailed around the first week of October to the address that is on your application.

Vendors please remember:

- This is an outdoor show.
- You are to supply your own display tables, shelves and/or tents.
- No electricity is available.
- No generators or equipment will be allowed unless they are very quiet and odor-free. Silent battery systems are ok.
- Vehicle access is limited. Kindly bring handcarts to load/unload your items.
- The loading/unloading zone will not be accessible until Saturday morning at 6:30am.
- No food items are to be sold by craft vendors.
- Display breakdown may only begin after 4:00 PM, with all items to be removed by 5:30 PM.
- Vendors are required to provide proof of liability insurance as detailed on page 2.

If you have any questions, you may contact me by email at pbroodyalexander@gmail.com. You may also leave a message for me on my home phone at (717) 432-7656 (before 9:00 PM).

Hope to see you at the Fair!
Paulette Broody Alexander
Craft Fair Chairman

2019 DILLSBURG CRAFT FAIR APPLICATION

Name		Phone	
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Mailing address including street, town and zip	
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E-Mail address	
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Description of Art or Craft	
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Make, model & license plate # of vehicle	
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Enclosed	\$	For		Vendor Space(s)
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Requested space or area, if any preference	
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Spaces will be assigned on a first come, first served basis, with preference given to returning crafters. Please advise of any special circumstances such as handicapped crafters, big heavy crafts, etc. We will try to accommodate as many preferences as possible, but cannot promise to meet all requests.

The craft fair will be held, rain or shine. Refunds will be given if notified 30 days prior to the show and if another vendor can fill your space.

Please include with your application a certificate of liability insurance in the standard amount of \$1,000,000 with Dillsburg Community Fair Association, P.O. Box 502 Dillsburg PA 17019 listed as an additionally insured. You may use the insurance carrier of your choice. You may want to check a local company or your homeowner's insurance company. Some crafters like ACT Insurance (Artists, Crafters & Tradesmen), at actinsurance.com. Enter code "EVENT10" to save \$10 with them.

Write your check payable to **Dillsburg Community Fair Association** and mail it with the application and insurance certificate to: Paulette Broody Alexander, 256 Willow Glen Road, Dillsburg PA 17019

The contract terms and conditions listed in the letter above are hereby accepted.

Signature		Date	
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The Dillsburg Community Fair Association, Northern York County School District, Carroll Township, Dillsburg Borough and its residents will not be responsible for any bodily injury or property loss incurred by a vendor or his agents. The chairman reserves the right to cancel any vendor's contract at his/her discretion.